

**Monthly Board Meeting**  
**11/08/23 @ 7 PM**  
Meeting Minutes

**Board Members:**

President	Kristen Blomstrom
Vice President	Kristin Tassin
Secretary	Gretchen Retteghieri
Treasurer	Marina Ouano
Co-Treasurer	Kendra Stratton
Communications Director	Nikki Henderson
Parliamentarian	Michelle Ruben
Member At Large	Shanda Guillory-McClure
Member At Large	Jennifer Aten

**Board Not Available:**

Marina Ouano, Nikki Henderson, Shanda Gullory-McClure

**Directors:**

Eric Weingartner, Chris Banos

**Other Attendees:**

Bernadette Hilario, Stephanie Vargas

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**Call to Order (Blomstrom) – 7:03 pm**

- Called meeting to order at 7:03 pm.
- Approval of the 10/16/23 meeting minutes were motioned by K. Tassin and seconded by G. Retteghieri. Meeting minutes were approved.

**BOARD REPORTS**

**Directors Report (Weingartner/Marquardt/Banos)—**

Weingartner:

- Region Band Auditions
  - Phase 1 next week
  - Phase 2 Dec
- Dec 5 – Holiday concert, planning for holiday attire instead of concert uniforms.
- Concert season fittings will take place soon, date to be determined.
- Dulles has donated some concert uniforms for us to use.
- Playoff game 1 is this Friday against Tompkins at Hall stadium. We are home team this week.

- Planning to have the marching show concept in January for 2024 season so we can get organized for a great season.

Marquardt: Not Present

Banos:

- Indoor Percussion
  - Sponsorships are underway.
  - Planning a sendoff performance fundraiser before first comp, a “drum-a-thon” at Hopson field house. More to come.
  - To date the indoor percussion has raised \$1000.
  - Merchandise design ideas should be finalized in December.
  - Indoor percussion show is almost finalized – The uniform concept is complete, the tarp is complete, the music should be finalized on Monday.
  - Planning a Show reveal – Friday before the football game and after school.
  - Indoor percussion auditions are next week.
- The Gong stand needs to be replaced:
  - \$800 – planning a parent funded request that K. Blomstrom will send out via communication channels.
- Cymbals need to be ordered – the district pays for part (\$2400). There is a deal with this vendor if we spend \$3K we get 6 free cymbals. Need to spend \$600 more and it should come out of the drumhead fee which is part of student fees.
- Indoor percussion budget Management could use some support. Would be good to have someone else track. Perhaps using some of the systems we use for Band Registration and tracking could be used (M. Ruben to look into the JotForm connection)
- Banos gave a check to K. Blomstrom early in marching season for the rented speakers. Would like to make sure the money is earmarked for percussion. K. Stratton is aware of the payment. Should line all of this out during budget meeting.

**President (Blomstrom)-**

- Schedule budget meeting with board to review it ]
  - Planning for January 16<sup>th</sup> at 7pm. Need to verify with full board for this review
- Would like to Feed the Football team to reciprocate the pizza they bought us. Mr. Weingartner will follow up with Coach for best timing. Possibly next week.

## **Vice President (Tassin)**

- Holiday jingle update –
  - This is shaping up to be a pretty cool event we already have our 1<sup>st</sup> sponsorship of 500\$. More than the sponsor form and from someone not involved in band and possibly not even in our neighborhood.
  - We still need more sponsors.
  - Flor put the event in the sienna newsletter and it might possibly be on the electric signs
  - Bake sale is being planned for the jingle jam – still need donations for this.
    - Sugar mamas will donate baked goods.
    - Possibly another one local baker.
    - Kristen and Carol Woods are leading bake sale – Will have tables at school and bringing food with us along the route.
  - Flor is working on food trucks.
    - Mr Softee. Wings, Cajun/Fried Fish
  - Joe C will be Santa – He will lead the parade in a little red convertible.
  - Volunteer SUG will be available on Sunday for various positions.
  - FBISD officers will be available for event.
  - We need the set list from the directors.
  - An idea is to maybe use the guard as reindeer.
  - There will be hot chocolate mini candy canes (canes to be handed out by Santa).
  - All spaces are currently reserved on the route.
  - Target Fundraising goal is \$2500 / Stretch \$5000
- Pizza sales start back Dec 1st.

## **Treasurers Report (Ouano/Stratton) –**

- October financials have been completed.
- Our CPA is preparing the form 990.
- Reaching out again to families with remaining balances - less than \$8K in total, or 9% left to collect.
- Here are the payments from October over the \$500 threshold for ratification:

October payments over \$500 (Approved via E-motions or during 10/17 RPBB meeting)						
Details	Check #	Check Date	Posting Date	Vendor	Purpose	Amount
Debit Card			10/10/2023	Leonetti Graphics	50% for Fan shirts due at delivery	(1,138.75)
Check	3122	10/5/2023	10/11/2023	Sugar Creek Country Club	Band banquet deposit	(1,000.00)
Check	3113	10/1/2023	10/20/2023	Texas Color Guard Circuit	Color guard membership fee	(600.00)
Debit Card			10/6/2023	Leonetti Graphics	Future freshman shirts	(750.00)
Check	3131	10/18/2023	10/23/2023	Cody Mussett	Masterclass / Visual Tech	(685.00)
Check	3120	10/4/2023	10/12/2023	Nicholas Bissen	Masterclasses - Aug & Sept	(720.00)
Check	3110	9/25/2023	10/3/2023	Rachel Wallace	Meal reimbursement	(1,066.18)
Check	3119	10/4/2023	10/12/2023	Rachel Wallace	Meal reimbursement	(2,225.04)
Check	3133	10/18/2023	10/23/2023	Rachel Wallace	Meal reimbursement	(1,768.42)
Check	3135	10/18/2023	10/23/2023	Elaine Hauschel	Meal reimbursement	(4,005.38)
Check	3141	10/24/2023	10/27/2023	Rachel Wallace	Meal reimbursement	(523.55)
Check	3139	10/24/2023	10/27/2023	Rachel Wallace	Meal reimbursement	(1,812.91)
Check	3138	10/24/2023	10/27/2023	Rachel Wallace	Meal reimbursement	(683.16)
Check	3140	10/24/2023	10/27/2023	Rachel Wallace	Meal reimbursement	(1,859.20)
Check	3132	10/18/2023	10/30/2023	Namish Sahu	Percussion tech - Sept	(525.00)
Check	3136	10/18/2023	10/24/2023	Zachary Taylor	Percussion tech - Sept	(800.00)
Check	3130	10/18/2023	10/23/2023	Andrew Morris	Percussion tech - Sept	(800.00)
Check	3109	9/25/2023	10/5/2023	DCT Texas LLC dba Papa John's Pizza	Pizza for fundraising	(1,690.91)
Check	3123	10/5/2023	10/11/2023	Steve Procter	Props reimbursement	(744.25)

Motion to ratify the payments was placed by K. Tassin and seconded by J. Aten. Quorum was in favor and the motion passed.

**Communications Report (Henderson) – None**

**Parliamentarian Report (Ruben) – None**

**Secretary (Retteghieri) – None**

**Members at large – None**

**COMMITTEE REPORTS:**

**Uniforms (McDonald/Weinig/Aguilar) – None**

**Merchandise (Retteghieri/Proctor) –**

- End of season merchandise sale is online, and merchandise will be available at the winter concert.
  - Sale at winter concert will need a SUG

**Pit crew – None**

**Sponsorship - None**

**Meals** – None

**Historian** – None

**(Winter)Guard (Retteghieri/Toon) –**

- Winter Guard Bake Sale at the concert
- Winter guard fundraisers from last year in savings hold, will be available for Ms. Blanchard

**Indoor Percussion (Boyer) – None (covered by Banos)**

**OTHER BUSINESS:**

None

**ADJOURNMENT –**

- Meeting Adjourned @7:38pm
- Next scheduled board meeting is on January 9th at 7pm in the Band Hall.

Minutes typed by Gretchen Retteghieri

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Kristen Blomstrom, President